

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		PAGE OF PAGES 1 / 2			
2. AMENDMENT/MODIFICATION NO. A003		3. EFFECTIVE DATE 03/13/2008		4. REQUISITION/PURCHASE REQ. NO. STU150-08-R-0104		5. PROJECT NO. (If applicable) N/A		
6. ISSUED BY Department of State American Embassy, Ataturk Bul. No. 110, Cankaya, Ankara, Turkey			CODE		7. ADMINISTERED BY (If other than Item 6)		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (street, city, county, State) PROSPECTIVE OFFERORS for TRAVEL MANAGEMENT SERVICES					9a. AMENDMENT OF SOLICITATION NO. STU150-08-R-0104			
					9b. DATED (SEE ITEM 11) 11/20/07			
					10a. MODIFICATION OF CONTRACT/ORDER N/A			
					10b. DATED (SEE ITEM 13)			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS								
<p><input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of FPR Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended</p> <p>Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers.</p> <p>FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>								
12. ACCOUNTING AND APPROPRIATION DATA (If required)								
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.								
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.								
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)								
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:								
D. OTHER (Specify type of modification and authority)								
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.								

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The following changes have been made to the solicitation:

1. In addition to pricing based upon full staffing in the original solicitation, clause 7.0 for minimum Personnel Requirements has been amended to also request a second pricing based upon the following minimal staffing:

U.S. Embassy in Ankara

1 Project Manager (can be located off-site)

1 Site Manager

U.S. Consulate General in Istanbul

1 Site Manager (25 hours a week, working 9:00 am to 2:00 PM)

The U.S. Government reserves the right to choose the alternative which is most beneficial to the U.S. Government.

2. The pricing chart included in Section 2.2 is hereby deleted and substituted in lieu thereof with the following new pricing charts:

2.2. Pricing

The fixed unit prices in USD per transaction are as follows:

2.2.1 Pricing with Fully Staffed Transaction Fee:

Transaction Description	Base Year	Option Year 1	Option Year 2	Option Year 3	Option Year 4
On-site Services - Domestic/International Transaction Fee (Fully Staffed)					

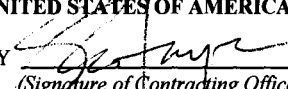
2.2.2 Pricing with Minimal Staffed Transaction Fee:

Transaction Description	Base Year	Option Year 1	Option Year 2	Option Year 3	Option Year 4
On-site Services - Domestic/International Transaction Fee (Minimal Staffed)					

3. For clarification purposes, the awardee company has to be an IATA member but in-house offices on site do not have to be IATA registered.

4. The deadline for Final Price Revisions is amended to 10:00 AM on 03/21/08.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) N/A		16A. NAME OF CONTRACTING OFFICER Sarah Hayes, AIGSO	
15B. NAME OF CONTRACTOR/OFFEROR BY _____ (Signature of person authorized to sign)	15C. DATE SIGNED ---	16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)	16C. DATE SIGNED 3 - 14 - 08